February 2016

Dear Long-Term Care Professional:

As president of the Florida Association Directors of Nursing Administration/LTC (FADONA), I am extremely proud to announce that we are currently accepting nominations for the 2016 Nurse Administrator of the Year Award and entries for the Annual LPN and CNA Awards of Excellence.

FADONA founded the Nurse Administrator of the Year Award to recognize an outstanding nurse administrator who has demonstrated extraordinary professional responsibility by mentoring and nurturing others, as well as demonstrating a strong commitment to the standards of nursing practice in long-term care. Our thanks go to Optum, which has been generously sponsoring this award for the past 13 years.

In addition, FADONA is also accepting nominees for its 2016 Annual LPN and CNA Awards of Excellence, which recognize licensed practical nurses (LPN) and certified nursing assistants (CNAs) — the caregivers in the trenches — whose commitment and devotion to their profession and their residents is exemplary. Cash awards include $500 for first-place, $300 for second-place, and $200 for third-place, for each award. These awards have been generously sponsored by RB Health Partners for six (6) consecutive years.

These special award winners will be honored on Wednesday, March 23, 2016, during the Annual Awards Banquet at FADONA’s 29th Annual Convention & Trade Show, at the Hilton Daytona Beach Oceanfront Resort, 100 North Atlantic Avenue, Daytona Beach, FL 32118; Phone: 386-254-8200.

Please take a moment to share this letter, the nomination forms which are available at www.fadona.org, and entry information with your staff and peers, so that they may nominate deserving nurses in long-term care.

These awards support FADONA’s Principles of Excellence for Florida Directors of Nursing, aimed at providing the atmosphere, mindset, and leadership for the most effective and safest care to our frail LTC residents.

Nominators must be a FADONA member in good standing or nominee must have a FADONA member endorsement. Nomination forms are available at http://fadona.org/scholarship.html and your questions may be directed to Ian Cordes, director of operations, at icordes@bellsouth.net or (561) 683-0037. The deadline is Feb. 19, 2016.

We urge you to support all your administrative nurses — DONs, ADONs, MDS Coordinators, nurse consultants, and others and encourage them to attend our 29th Annual Convention, “Carrying the Torch of Leadership 2016” which will provide your nurse administrators with the best opportunity to advance quality care and professional development, and enhance their job performance. Visit http://fadona.org/scholarship.html for more details. It’s going to be another extraordinary event.

Your assistance in sharing this critical information is greatly appreciated.

Yours Truly,

Jean Nelson, RN-BC, BSHCA
President

400 Executive Center Drive, Suite 208 • West Palm Beach, FL 33401
(561) 683-0037 • Fax: (561) 689-6324 • www.fadona.org
FADONA Annual Excellence Awards for DONs, LPNs, CNAs

Enhanced awards honor those “in the trenches” as well as nursing leaders in long-term care.

FADONA will once again provide 1st, 2nd, and 3rd place “Awards of Excellence” to LPNs (licensed practical nurses) and CNAs (certified nursing assistants) in 2016. These honors recognize professional responsibility and commitment to high standards in caring for residents of LTC facilities. The awards will be accompanied by cash awards of $200, $300, and $500.

Each year, FADONA acknowledges a nurse administrator who has demonstrated professional responsibility in mentoring line staff and nurturing patients, as well as a commitment to the standards of nursing practice and excellence in LTC.

The winners will be announced at the Annual Awards Banquet on Wednesday, March 23, 2016, during FADONA’s 29th Annual Convention & Trade Show at the Hilton Daytona Beach Oceanfront Resort.

These awards support FADONA’s “Principles of Excellence for Florida Directors of Nursing,” aimed at providing the atmosphere, mindset, and leadership for the most effective and safest care to long-term care residents.

Nomination forms are open to FADONA members nominees endorsed by FADONA members and are available at [http://fadona.org/scholarship.html](http://fadona.org/scholarship.html). The deadline is Feb. 19, so don’t delay. Questions may be directed to Ian Cordes, Director of Operations, at icordes@bellsouth.net or (561) 683-0037.
FADONA/LTC & Imogene Ward Scholarship Programs
Information & Application Form

1) FADONA/LTC Scholarship Application Requirements

The FADONA/LTC Scholarship was created to help nursing students pay for their degree in nursing. This is a way for FADONA to give back to the community of nurses who will be at the forefront of LTC care in the 21st century.

1) Currently a licensed RN, LPN, or certified nursing assistant (CNA), 2) CNA must be currently accepted or enrolled in a RN or LPN program, 3) LPN must be currently accepted or enrolled in a RN program or undergraduate health care management program, 4) RN must be currently accepted or enrolled in a baccalaureate or master’s program in nursing, gerontology program, undergraduate or graduate program in health care management, or nurse practitioner program, 5) A minimum of two years employment history in long-term care (LTC), 6) List names of employers and dates of employment history in LTC, 7) Member of FADONA/LTC or sponsored by a member of FADONA/LTC, 8) All application requirements met, and 9) There will be a minimum of $500 awarded with each scholarship and they are paid directly to the college, university or accredited LPN school.

2) Imogene Ward Scholarship Application Requirements

Named in honor of Imogene Ward, by her husband, Homer Ward, and sons, Mike and Jeff Ward, the scholarship is offered to those pursuing an education to become registered nurses – in honor of Mrs. Ward, who was an RN. The nominee must already be enrolled in an accredited Florida nursing program and be actively employed by the same facility, or employer, as the nominator.

1) The scholarship is limited to those pursuing an education to become registered nurses. 2) A nomination may be made by either a direct or indirect supervisor, and does not need to be their current supervisor. The applicant or nominating person (nominator) does not need to be a FADONA member. If not a member, a FADONA member must endorse the nomination by submitting a letter of recommendation to FADONA. 3) The nominee must be enrolled in an accredited Florida nursing program. 4) The nominee must be actively employed by the same facility or employer as the nominator. 5) The nominee must be willing to pledge a minimum of two (2) years, working full-time in long-term care, in the state of Florida. 6) The nominee must demonstrate a determination to overcome personal and/or professional obstacles to pursue his or her nursing education to become an RN. 7) The nominee must have a track record of excellence and the potential for future leadership in long-term care. 8) A FADONA/LTC scholarship award winner is not eligible to participate in the Ward Scholarship during the same calendar year. 9) The nominee may be interviewed over the telephone by the Scholarship Committee, or its designee(s).

REVIEW PROCESS: Each application is reviewed by the committee chairperson(s) and finalists will be forwarded to the committee for final selection. The names of the selected individuals shall be presented to the FADONA/LTC Board and those who have provided the scholarships. Individuals who receive scholarships must agree to publication of their names and vital information, as well as photographs, if possible, in FADONA Focus® and other industry publications.

Note: By completing the following application, I indicate that I am a member of FADONA/LTC or am being sponsored by a member of FADONA/LTC, am employed in LTC, and plan on remaining employed in LTC for at least two years. Application should be submitted to the FADONA/LTC business office who will forward it on to the scholarship chairperson. Application must be completed in full for any consideration.
FADONA/LTC & Imogene Ward Scholarship Programs
Dual Application Form

Please select one of the following: ___ FADONA/LTC Scholarship ___ Imogene Ward Scholarship

1. Applicant’s Name: ____________________________ 2. Credentials: _______ 3. Title/Position: __________________

4. Address: __________________________________________________________________________________________

5. Phone: _______________________ 6. Fax: _______________________ 7. Email: __________________________

8. Applicant’s Facility Name: __________________________________________________________________________________________

9. Facility Address: __________________________________________________________________________________________

10. Name of Administrator: ____________________________ 11. Name of Director of Nursing: __________________

12. Phone: _______________________ 13. Fax: _______________________ 

14. Length of time in current position: __________________ 15. Length of time employed in LTC: ______________

16. Applicant is a FADONA/LTC Member? ☐ Yes, or ☐ No

17. If no, sponsored by member: ____________________________ 18. Credentials: _______ 19. Title:_____________

20. Facility Name: ____________________________ 21. Phone: _______________________ 22. Fax: _______________________ 

23. Facility Address: __________________________________________________________________________________________

24. Type of educational degree seeking program in which applicant is currently enrolled/accepted: _________________

25. Name of accredited school, college, or university: ____________________________________________________________

26. Name of financial aid advisor and address of school, college, or university: __________________________________________________________

27. Phone: _______________________ 28. Fax: _______________________ 29. Email: __________________________

30. Length of time enrolled in education program: _________________

31. Length of time until completion: _________________

32. Narrative: Please include a minimum 100-word narrative (this applies to both the FADONA/LTC & Ward Scholarships) describing the reasons you request a scholarship. You should include your goals and interest in pursuing a career in Long-Term Care.

Applicant’s Signature: __________________ Date: __________

FADONA’s 29th Annual Convention
Carrying the Torch of Leadership 2016
Hilton Daytona Beach Oceanfront Resort • March 21-24, 2016

So Many Reasons to Register Today!

Sign up today for the most innovative lineup of clinical, administrative, and motivational offerings — not to mention, the best LTC educational value in Florida.

✔ Optional Pre-Convention — 4-hour FADONA Nurse Leader Boot Camp with expert Betty Frandsen, MHA, RN, NHA, CDONA/LTC, C-NE; Director of Clinical Education, Master Trainer, Past-President, NADONA — Covers such areas as Leadership and Management, Human Resources, Risk Management, QAA and QAPI, and an overview of Strategic Planning.

✔ LIVE Mandatory Licensure Renewal Classes (optional) — Preventing Medical Errors and Laws & Rules Governing the Practice of Nursing in Florida

✔ Bistro Welcome Reception — 5-7 p.m., Monday, March 21 — Sponsored by Consulate Health Care

✔ State-of-the-art presentations by expert nurses, NPs, regulators, physicians, and pharmacists who understand LTC

✔ 90-minute CMS MDS Survey Compliance Workshop

✔ SAVE MONEY with Flexible Options & Affordable Fees
  - Discounted early-bird registration fees
  - Half price for 1st-time members

✔ “Amazing Wednesday — March 23, 2016!”
  - Includes all educational sessions on March 23; CEs/CEUs; Awards Banquet; and Trade Show pass – ONLY $115
  - Special rate for additional staff members from the same facility, organization, or corporation – ONLY $95

✔ Seminar Tickets: Any single educational seminar starting with session #105 on Tuesday, March 21 – ONLY $25

✔ Book of Seminar Tickets: Any four (4) seminars of your choice from sessions #105 through #120 – ONLY $85

✔ CEs/CEUs: Earn a maximum of 27 CEs/CEUs for Florida licensed nurses and Florida licensed nursing home administrators.

✔ Convenient Registration Options: 1. Register online and pay by credit card at www.fadona.org
  2. Join NADONA/FADONA now and get the member rate. Attach a copy of your online confirmation to the registration form, or fax it to (561) 689-6324.

✔ *Hotel Reservations: $135 per night (single/double), no resort fee, and $6 per night discounted self-parking for overnight hotel guests, good three (3) days pre- and post-program dates, based on availability. Call the Hilton Daytona Beach Oceanfront Resort, 100 North Atlantic Avenue, Daytona Beach, FL 32118, 1-866-536-8477 or 1-800-HILTONS (reservation center); or 386-254-8200 (direct, M-F, 9am-5pm) and identify yourself as part of the FADONA Convention Group to receive the Group Rate. You may also reserve online by going to http://fadona.org/convention.html. * Reservations must be made no later than Feb. 20.

Providing critical information for “exceptional” DONs, ADONs, Nurse Consultants, LTC nurses, and administrators!

Presented by the Florida Association Directors of Nursing Administration/LTC
Register Today for
FADONA’s 29th Annual Convention & Trade Show
Hilton Daytona Beach Oceanfront Resort • March 21-24, 2016

Convention Highlights: ✓ Focus on skills needed to be “Exceptional" DONs and nurse administrators ✓ Earn contact hours for RNs, Nhas, LPNs, with requested ANCC approval for nurses ✓ Annual Awards Banquet ✓ Nationally recognized speakers ✓ Innovative and timely programming ✓ Special members-only registration fee for first-timers ✓ Special registration fee for 2nd, 3rd, etc., person from the same facility for Amazing Wednesday ✓ Full registration includes all planned meals ✓ Meet manufacturers and suppliers, and stay current with the changes in the industry's products, services, and trends at our Annual Trade Show ✓ Affordable luxury oceanfront hotel rooms in Daytona ✓ Great door prizes ✓ Relax and have a blast with new and old friends at this year’s Bistro Welcome Reception.

2016 FADONA Convention Registration Form

Not a member? Join now at www.fadona.org or call the business office for an application and mail it directly to NADONA (attach and mail a copy of the form and accompanying payment to FADONA). Registration forms without fees cannot be processed. Please use separate registration form for each person.

Name _______________________________ Title _______________________________

Circle all appropriate professions: RN / LPN / NP / NHA ______ License # __________ State __________

LTC Facility Name /Org. _____________________________

Home Address ____________________________________________________________________________

County ___________________________ Phone (______) ___________________ Fax (______) ____________________ Email ____________________________

[ ] YES! Here are my 2016 FADONA Convention Registration Fees.

1. Early-Bird “Full Registration”*: $295 for members and $350 for non-members on or before Feb. 15, 2016. $ ________
   — After Feb. 15, the fee is $350 for members and $425 for non-members. $ ________

2. First-Time Attendees: “Full Registration” fee* for members-only $135
   — Laws & Rules Governing Florida Nursing (2 hours) $ ________
   — Preventing Medical Errors (2 hours) $ ________

3. Optional: Florida mandatory licensure update courses: Please check the courses below that you will be attending
   $25 per course for members or both for $40; or $35 per course for non-members or both for $60. $ ________
   □ Preventing Medical Errors (2 hours) □ Laws & Rules Governing Florida Nursing (2 hours)

4. Optional Pre-Convention on March 21: FADONA Nurse Leader Boot Camp (4-hour Workshop)
   $75 for members or $100 for non-members $ ________

5. “Amazing Wednesday!” Includes all educational sessions on March 23; contact hours for RNs, LPNs, NPs, and
   NHas; Annual Awards Banquet; and Annual Trade Show $115 $ ________
   ✓ Special Rate: Additional staff members from the same facility, organization, or corporation $95 $ ________

6. Seminar Tickets: Any single educational seminar on March 22-24 (1- to 1.5-hour seminars) $25 $ ________

   (1- to 1.5-hour seminars, includes Trade Show pass) $85 $ ________

8. Annual Awards Banquet on Wednesday, March 23: Each paid Full-Registrant above receives one (1) ticket.
   Extra tickets for spouses or guests (this rate is not available to vendors or exhibitors) $75 each $ ________

9. Optional Printed Handouts (see details below) $75/set $ ________

Total Amount Enclosed — Please use separate registration forms for each registrant $ ________

*Full Registration Fees: Fee includes attendance at all FADONA educational sessions Tuesday, March 22-Thursday, March 24, 2016; all planned meals and receptions; contact hours for Florida-licensed RNs, LPNs, NPs, and NHas; trade show admission; one (1) ticket to the Annual Awards Banquet and eligibility to win great door prizes.

Pre-Convention Leadership Workshop: FADONA Nurse Leader Boot Camp — A 4-hour workshop featuring Betty Frandsen, MHA, RN, NHA, CDONA/LTC, C-NE; Director of Clinical Education, Master Trainer, Past-President, NADONA.

Handouts: All handouts provided to us by the speakers will be available at www.fadona.org at least 7-10 days before the convention, so you may print them without charge before you get to the convention. If you prefer, for an extra charge of $75, you may order a set of handouts now when you register, and it will be ready for you when you arrive at the convention. However, please be aware that we cannot ensure the availability of every PowerPoint presentation or handout for every session due to the speakers' timeliness of providing their materials.

Refund/Cancellation Policy: All requests for attendee refunds must be made in writing and received on or before March 1, 2016. There will be a $50 administrative fee on all attendee refunds. There will be no attendee refunds after March 1, 2016. Refund requests due to AHCA regulatory surveys will be given priority.

Returned-Check Policy: There is a $35 charge for all checks returned from the bank.

Special Needs: Let us know if you would like to request a special diet or if you have other needs during your stay with us. Contact the business office for more information.

Hotel Reservations: Registration fee does not include hotel accommodations. Hilton Daytona Beach Oceanfront Resort*: The special FADONA room rate is $135 per night (single/double), no resort fee, and $6 per night discounted self-parking for overnight hotel guests. Group rate effective three (3) days pre- and three (3) days post-program dates, based on availability, and there is complimentary high-speed internet access in guestrooms and public spaces. For hotel reservations, call (toll-free, 24-hour reservation center); or 386-254-8200 (hotel direct, M-F, 9 a.m.-5 p.m.) and identify yourself as part of the FADONA Convention Group to receive the group rate. You may also reserve online by going to www.fadona.org/convention.html. *Reservations must be made no later than Feb. 20, 2016. Reservation(s) requested after the cut-off date will be on a space-available basis.

Questions? Call the FADONA Business Office at (561) 683-0037; Fax: (561) 689-6324.